



North Carolina

LOCAL HEALTH DEPARTMENT ACCREDITATION

Site Visit Team OPERATIONAL GUIDELINES

Site Visitor Statement

The North Carolina Local Health Department Accreditation (NCLHDA) program conducts its assessments of Local Health Departments (LHD) in an objective and confidential manner. To ensure objectivity, impartiality and integrity in the accreditation process, a site visitor should not be involved in assessments that constitute a conflict of interest, should not accept any gift from a LHD under review, and should not disclose any information received through involvement in the accreditation process.

As a site visitor, I must hold all agency accreditation information and the content of Site Visit Team (SVT) discussions and deliberations in confidence. I understand and agree that any violation of confidentiality may seriously jeopardize the accreditation process. I will treat all information obtained through the assessment process as confidential.

I recognize that a conflict of interest could jeopardize the accreditation status of a LHD. Conflicts of interest also undermine the credibility of the SVT, the Board and the overall accreditation process. I understand and agree to disclose any potential, perceived or actual conflict of interest to the Accreditation Administrator. I agree not to solicit or accept gifts, gratuities, or any other considerations from individuals associated with a LHD under assessment.

As a North Carolina Local Health Department Accreditation site visitor, I have read and understand the Site Visit Team Operational Guidelines.

Name (Please Print)

Signature

Date